

Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore

B.A. Honors Political Science

COURSE CODE	CATEGORY	COURSE NAME	L	T	P	CREDITS	TEACHING & EVALUATION SCHEME				
							THEORY			PRACTICAL	
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BAHNPOLSC601	SOC. SC., ARTS & HUM.	Public Administration	5	0	0	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives:

- Get acquainted with the fundamental concepts of the subject
- To create awareness of the existing redressed institutions for curbing corruption

Course Outcomes:

- To know the administrative process and their interactions with the various administrative organization

Course Content :

UNIT I

Nature and Scope of Public Administration, Private and Public administration

UNIT II

Organization- Meaning and types-Formal and Informal, Approaches to the study of organization
-Mechanistic and humanistic.

UNIT III

Principles of Organization -Hierarchy Span of Control, Unity of Command, Delegation, Coordination, Centralization Vs Decentralization

UNIT IV

Delegated legislation- Concept need merits and demerits, Bureaucracy concept, Types and Significance

UNIT V

Grievance Redressal institutions
Ombudsman, Lok Pal and Lokayukta

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Suggested Books

- A. Avasthi & S.R. Maheshwari: *Public Administration*, (Agra: Lakshmi Narain Agarwal), (latest Hindi and English editions)
- M. Bhattacharya, *New Horizons of Public Administration*, (New Delhi: Jawaharlal Publishers and Distributors (Latest Hindi and English editions)
- F.A. Nigro and G.I. Nigro, *Modern Public Administration*, (New York: Harper Row, 1980).
- J. Perry, *Handbook of Public Administration*, (San Francisco: Jossey-Bass, 1989).
- Five Bhagvan, Vishnoo & Vidhya Bhushan (1999) *Public Administration*(New Delhi: SChandand Company Ltd.)

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							THEORY			PRACTICAL	
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BAHNPOLSC602	SOC. SC., ARTS & HUM.	Research Methodology	5	0	0	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based on the following components: Quiz/Assignment/Project/Participation in

Class, given that no component shall exceed more than 10 marks.

Course Objectives:

1. Get acquainted with the fundamental concepts of the subject
2. Content Analysis coding and categorizing themes and ideas
3. To evaluate overall Validity and reliability

Course Outcomes:

9. Conclude and generalize to the real world
1. Draw Conclusions in the best possible ways...
2. Solve various Planning and operational problems...

Course Contents :

UNIT I

Research Methodology

Definition, Nature and purpose of Research Methodology Social Science Research Scientific Method: features and limitations.

UNIT II

Types of Research: Pure and Applied, Historical and Analytical.

Survey Research: features, merits and demerits.

UNIT III

Research Design Meaning and importance Types of Research

Design: Exploratory, Descriptive, Experimental and Action Research

UNIT IV

Role of internet and computers in Political Science Research

UNITV

Sampling: Meaning and importance Types of sampling – Random Sampling, stratified sampling and Systematic sampling Data collection, Processing and Analysis: An analysis Report Writing

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Suggested Readings:

- John Adams, (Ed) *Research Methods for Graduate Business and Social Science Students*, (Sage, New Delhi, 2007).
- Bridget Somek, Lewin, *Research Methods in the Social Sciences*, Vistaar Publications, (New Delhi, 2008).
- Ghosh B.N, *Scientific Method and Social Research*, Sterling, (New Delhi).
- Goode and Hatt, *Methods in Social Research*, Mc Graw-Hill, (New York, 1952).
- Gopal Lal Jain, *Research Methodology: Methods Tools and Techniques*. (Mangal Deep Publications, Jaipur, 2003).
- Kerlinger F.W, *Foundations of Behavioral Research. Revised edition*, (Surjeeth Publications, New Delhi)
- Kothari.C.R, *Research Methodology: Methods and Techniques New Age International*, (New Delhi, 2004).
- Krishnaswamy O.R& Ranganathan M:*Methodology of Research in Social Sciences*, (Himalaya, 2006).
- Sharma B.A.V.Prasad & Satyanarayana.P (Ed); *Research Methods in Social Sciences*, (Sterling, New Delhi, 1983).
- Young P.V:*Scientific Social Surveys and Research*, revised edition, (Asia publishing House, Bombay 1997).

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BAHNPOLSC603	SOC. SC., ARTS & HUM.	International and Regional Organization	5	0	0	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;
***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives:

1. Get acquainted with the fundamental concepts of the subject...
2. Have an insight in national and international politics...
3. Analyse the Various regional actors...

Course Outcomes:

12. To study the role of UN and the various countries of the world
13. To understand the role of international ,regional organisations
14. To Role of regional actors in shaping the global order

Course Content :

UNIT I

Evolution of International Organization, League of Nations: Structure and achievements;
 Failure of League of Nations

UNIT II

United Nations Organizations: purposes and principles Structure and Functions of Principal
 Organs Changing role of Secretary General A brief analysis of specialized agencies Peace
 keeping operations under UNO: A brief analysis

UNIT III

Post cold war analysis of International Politics: Polarity redefined. Role of USA in the new
 World Order: American intervention in Afghanistan and Iraq Emerging role of India In the
 changed global Scenario

UNIT IV

Role of Non –State Actors in Contemporary International Politics Non-State Actors:
 Multinational Corporations (MNC), Transnational Corporations (TNCS) and World Trade
 Organization (WTO)

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UNIT V

Regional Organizations – ASEAN, SAARC, Bimstec and European Union, BRICS and other contemporary organizations

Suggested Reading

- Charles W.Kegley, etc (Ed): *World Politics:Trends and Transformation*, (St: MartinsPublication, New York, 2000).
- David J.Wittaker: *The Terrorism: A Reader*, (Routledgs, London, 2001).
- Hans J.Margenthau *Politics among Nations: Struggle for power and peace*,(Revised edition, Kalyani publishers, New Delhi, 1989).
- John Allphin Moore Jr.:*The New United Nations: International organization in&(Jerry Pubants the 21st century*, Pearson Education, New Delhi, 2008)
- John Baylis, Steve Smit:*The Globalization of World Politics: An IntroductionEtc*; (Ed) to *International Relations*, 4th edition, (Oxford UniversityPress, New York, 2008)
- Mahendra Kumar: *Theoretical Aspects of International Politics*, (Shiva LaAgarwal & Company, New Delhi).
- Palmer and Perkins: *International Relations*, AITBS Publishers, (NewDelhi,2002).
- Samuel Huntington: *The Clash of civilizations and the Remaking of WorldOrder*, (Penguin Books, New Delhi, 2008).
- Saxena K.P: *Reforming the United Nations:The Challenges andRelevance*, (Sage, New Delhi, 2003).
- Stegner B.Manfred: *Globalisation: A very short Introduction*,(OxfordUniversity press, Pondichery, 2009)

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